

MAY FAYRE

at
PETTS WOOD HALL

mayfayre@pettswoodhall.co.uk • mayfayre.pettswoodhall.co.uk
200 Petts Wood Road, Petts Wood, BR5 1LA

23 March 2012

Dear Sir or Madam,

MAY FAYRE – STALLHOLDERS PLEASE REPLY BY MONDAY 16 APRIL

We would be delighted if you could join us at this year's **May Fayre at Petts Wood Hall** on **Bank Holiday Monday 7 May**. This annual event is a great family day out and a firmly established highlight in the local community calendar. The May Fayre is a long-standing traditional spring celebration and includes the ancient May Queen crowning ceremony and May-pole dancing, together with other dance and live music performances, a fun fair, food-court and a market place with stalls from local charities, community associations, organisations and traders alike.

There are several ways to be involved in this wholesome local community event. Opportunities include:

- pitches for stalls – please see the enclosed stallholder application form;
- live performances;
- a 'food court' in Blunston Parade – please contact us should you be interested in supplying food or drink;
- sponsorship; and
- volunteering for preparations and to help at the event.

The May Fayre enjoys tremendous local support and is extensively promoted through local schools, businesses, community organisations, newspapers, websites and the Resident's Association Gazette. This year's publicity includes a full page advertisement in the News Shopper, 12,500 A5 flyers, 300 A4 posters and large banners.

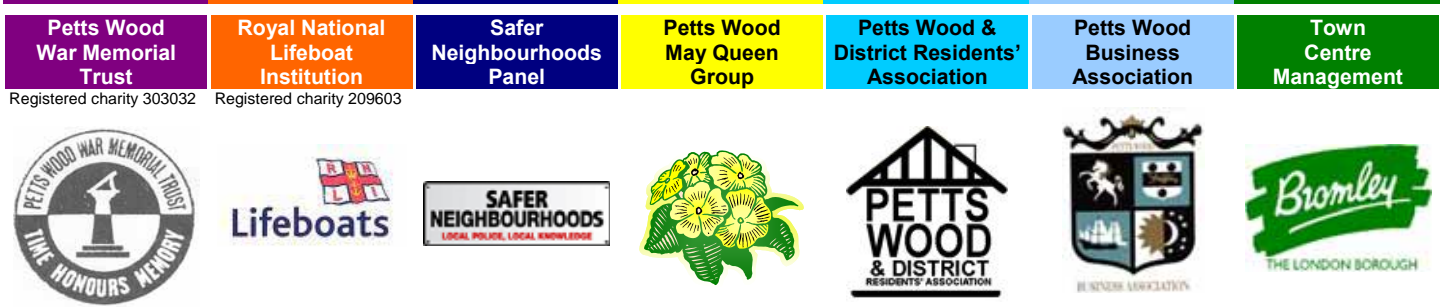
Open **from 10 am until 4 pm**, the May Fayre is centred on the **Memorial Hall in Petts Wood** and its beautiful gardens and also fills the adjacent car-park and Blunston Parade. Petts Wood Road will be closed to traffic to provide a safe environment for the day. The day starts with a parade through the town centre by the Petts Wood May Queen group, accompanied by, Bloco Fogo, a Kent based Samba band, classic cars and the Kettle Bridge Clogs Morris dancers.

Please contact us for further details on mayfayre@pettswoodhall.co.uk or visit the event website.

Yours sincerely,



Ralph Ambrose
For and on behalf of **May Fayre at Petts Wood Hall**



BOOKING FORM: STALL (non-food/drink)

Please return to: *May Fayre at Petts Wood Hall, 200 Petts Wood Road, Petts Wood, BR5 1LA*

Organisation: _____	Address: _____
Surname: _____	_____
First name: _____	_____
Telephone: _____	Town/City: _____
E-mail: _____	County: _____
Website _____	Post code: _____

Please provide a detailed description of your stall below:

Please reserve a stall at the May Fayre at Petts Wood Hall on Monday 7 May 2012

Description	Number required	Price	Total
Garden pitch (outside) - approximately 12 feet (365cm) across		at £30 each:	
Bluston pitch (outside) - approximately 12 feet (365cm) across		at £30 each:	
Table inside - approximately 5 feet by 2 feet (152cm x 61cm)		at £40 each:	
A5 Flyers		Free**	0.00
A4 Posters		Free**	0.00
Subtotal:			
Less: Non-profit making organisation discount of 50%			
Add: Donation (in support of local charities)			
Total amount:		* £	

*Please make cheques payable to : "May Fayre at Petts Wood Hall"

**Promotional material will be issued free to stallholders but quantities allocated will be at the organisers' discretion;

***Please indicate any preference in location of stall on the draft map below for consideration by the organisers.

I understand and agree that:

- my/our participation in this event is entirely at my/our own risk and that the organisers will in no way be held liable for any costs or damages arising through my/our participation in this event or should the event be cancelled for whatever reason.
- my/our contact details may be stored and used by the organisers and that I will notify them should I no longer wish to be contacted by them.
- stalls will be allocated at the organisers' discretion, and are subject to availability. ***

Signed.....

Name:.....

Date:.....

